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Sealed 11th July 1973

235(S)
73.

County ~~Cambridgeshire and Isle~~
~~of Ely.~~
Parish - Great Shelford (as on
the 15th April 1890).
Charities - The Parochial Charities.

DERICK RAY
"RUSHEY FORD"
14 WOODLANDS ROAD
GT. SHELFORD
CAMBRIDGE, CB2 5LW

L1.
231,486 A/2.

Stamp £1

Scheme including appointment of
Trustees and vesting in Official
Custodian for Charities.

CHARITY COMMISSION.

In the matter of The Parochial Charities, in the
Parish of Great Shelford as constituted on the
15th April 1890, in the County of Cambridgeshire
and Isle of Ely, regulated by a Scheme of the
Charity Commissioners of the 15th April 1890 as
varied by Schemes of the Commissioners of the
13th September 1935 and the 2nd August 1963;
and

In the matter of the Charities Act, 1960.

THE CHARITY COMMISSIONERS FOR ENGLAND AND WALES
HEREBY ORDER that the following Scheme be approved and
established as the Scheme for the regulation of the
above-mentioned Charities:-

S C H E M E.

1. Administration of Charities. - The above-mentioned
Charities and the property thereof specified in the
schedule hereto and all other the property (if any) of
the Charities shall be administered and managed subject to
and in conformity with the provisions of this Scheme by
the body of Trustees hereinafter constituted.

2. Vesting. - If and in so far as any of the land
specified in the said schedule is not already vested in
the Official Custodian for Charities the said land is
hereby vested in the said Official Custodian for all the
estate and interest therein belonging to or held in trust
for the Charities.

3. Investment of cash. - Sums of cash at any time belonging to the Charities and not needed for immediate working purposes shall be invested in the name of the said Official Custodian unless the Charity Commissioners otherwise direct.

TRUSTEES.

4. Trustees. - The body of Trustees shall consist when complete of seven competent persons being

One Ex-officio Trustee,
Two Nominative Trustees and
Four Co-optative Trustees.

5. Ex-officio Trustee. - The Ex-officio Trustee shall be

The Vicar for the time being of the
Ecclesiastical Parish of St. Mary
the Virgin, Shelford Magna.

6. Nominative Trustees. - The Nominative Trustee shall be appointed by the Parish Council of Great Shelford. Except at first as hereinafter provided each appointment shall be made for a term of four years at a meeting convened and held according to the ordinary practice of the council. The chairman of the meeting shall cause the name of each person appointed to be notified forthwith to the Trustees or their clerk. The person appointed may be but need not be a member of the council.

7. First Nominative Trustees. - The following persons shall be the first Nominative Trustees and subject to the provisions hereinafter contained for determination of trusteeship shall be entitled to hold office as appointees of the council for the following periods respectively:

Raymond Reginald Jeffery, of 21 Davey
Crescent, Great Shelford, Railway
Official,

for four years from the date of this Scheme;

Phyllis Maddox Cook, of The Shepherd's
Cottage, Granham's Road, Great
Shelford, Spinster,

for two years from the said date.

2875-31-12-69x(1)

*Reappointed to 1979
Retired Oct 1977*

*locf.
10 July 1977
10 July 1981
10 July 1975*

8. Co-optative Trustees. - The Co-optative Trustees shall be persons residing or carrying on business in or near Great Shelford.

9. First Co-optative Trustees. - The following persons shall be the first Co-optative Trustees and subject to the provisions hereinafter contained for determination of trusteeship shall be entitled to hold office for the following periods respectively:

July 1978
July 1977
1982
Regd. 1977
1976
Diad.
ATR Amis apptd 6/1982
7.3.77

The Reverend Rex Gerald Cousins, of
The Manse, High Street, Great
Shelford, Minister of Religion,
for five years from the date of this Scheme;
Joy Rosemary Amis, of 58 High Street,
Great Shelford, Married Woman, and
Brian Terence Hunt, of Zalie House, Harston
Road, Newton, in the County of
Cambridgeshire and Isle of Ely, Engineer,
both for four years from the said date;
Arthur John Robinson, of Redwalls,
Cambridge Road, Great Shelford,
Retired Bank Official,
for three years from the said date.

10. Future Co-optative Trustees. - Every future Co-optative Trustee shall be appointed for a term of five years by a resolution of the Trustees passed at a special meeting of which not less than 21 days' notice has been given and may be so appointed not more than one month before the term of an existing Co-optative Trustee expires with effect from the date of expiry but so that the latter shall not vote on the matter.

11. Declaration by Trustees. - No person shall be entitled to act as a Trustee whether on a first or on any subsequent entry into office until after signing in the minute book of the Trustees a declaration of acceptance and of willingness to act in the trusts of this Scheme.

12. Determination of trusteeship. - Any Co-optative Trustee who ceases to be qualified as aforesaid, any Nominative or Co-optative Trustee who is absent from all meetings of the Trustees during a period of one year and any Trustee who is adjudged bankrupt or makes a composition or arrangement with his or her creditors or who is incapacitated from acting or who communicates in writing to the Trustees a wish to resign shall cease thereupon to be a Trustee.

13. Vacancies. - Upon the occurrence of a vacancy the Trustees shall cause a note thereof to be entered in their minute book at their next meeting and in the case of a vacancy in the office of Nominative Trustee shall cause notice thereof to be given as soon as possible to the council. Any competent Trustee may be re-appointed.

MEETINGS AND PROCEEDINGS OF TRUSTEES.

14. Ordinary meetings. - The Trustees shall hold at least two ordinary meetings in each year.

15. First meeting. - The first meeting of the Trustees shall be summoned by the said vicar or if he fails for three calendar months after the date of this Scheme to summon a meeting by any two of the Trustees.

16. Chairman. - The Trustees at their first ordinary meeting in each year shall elect one of their number to be chairman of their meetings until the commencement of the first ordinary meeting in the following year. The chairman shall always be eligible for re-election. If at any meeting the chairman is not present within ten minutes after the time appointed for holding the same or there is no chairman the Trustees present shall choose one of their number to be chairman of the meeting.

17. Special meetings. - A special meeting may be summoned at any time by the chairman or any two Trustees upon four days' notice being given to the other Trustees of the matters to be discussed, but if the matters include an appointment of a Co-optative Trustee then upon not less than 21 days' notice being so given. A special meeting may be summoned to take place immediately after an ordinary meeting.

18. Quorum. - There shall be a quorum when three Trustees are present at a meeting.

19. Voting. - Every matter shall be determined by the majority of votes of the Trustees present and voting on the question. In case of equality of votes the chairman of the meeting shall have a casting vote whether he or she has or has not voted previously on the same question but no Trustee in any other circumstances shall give more than one vote.

20. Minutes and accounts. - A minute book and books of account shall be provided and kept by the Trustees. Statements of account in relation to the Charities shall be prepared and transmitted to the Commissioners in accordance with the provisions of the Charities Act, 1960, except if and in so far as the Charities are excepted by order or regulations.

21. General power to make regulations. - Within the limits prescribed by this Scheme the Trustees shall have full power from time to time to make regulations for the management of the Charities and for the conduct of their business including the summoning of meetings, the deposit of money at a proper bank and the custody of documents.

22. Clerk. - The Trustees may appoint as clerk one of their number without remuneration who shall be dismissible at their pleasure or some other fit person at such reasonable salary and upon such reasonable terms as to notice within the limits permitted by law and otherwise as they think fit.

MANAGEMENT OF LANDS.

23. Management and letting of lands. - The Trustees shall let and otherwise manage all the lands belonging to the Charities not required to be retained or occupied for the purposes thereof. Except with the approval of the Commissioners the Trustees shall give public notice of the intention to let any land in such manner as they consider most effectual for ensuring full publicity. The Trustees shall not without the sanction of the Commissioners or a competent court create any tenancy wholly or partly in consideration of a fine or for a term ending more than 22 years after it is granted or for less than the best rent obtainable.

24. Leases. - The Trustees shall provide that on the grant by them of any lease the lessee shall execute a counterpart thereof. Every lease shall contain covenants on the part of the lessee for the payment of rent, the proper cultivation of the land and all other usual and proper covenants applicable to the property comprised therein and a proviso for re-entry on non-payment of the rent or non-performance of the covenants.

25. Repair and insurance. - The Trustees shall keep in repair and insure for full value against fire all the buildings of the Charities not required to be kept in repair and insured by the lessees or tenants thereof.

SALE.

26. Sale. - Subject to the authority of any further Order or Orders of the Commissioners the Trustees may sell the whole or part of the land specified in the said schedule and may do and execute all proper acts and assurances for carrying any such sale into effect.

27. Proceeds of sale. - Unless the Commissioners otherwise direct the Trustees shall pay over the clear proceeds of any such sale as aforesaid for investment in trust for the Charities in the name of the said Official Custodian.

COTTAGES.

28. Appropriation of cottages. - The Trustees may appropriate any of the cottages specified in the said schedule and belonging to the Charities for letting to poor persons resident in the area of the Parish of Great Shelford as constituted on the 15th April 1890 at low rents according to their means.

29. Further cottages. - (1) Subject to the approval of the Commissioners the Trustees may erect on the land numbered 2 and 3 in the said schedule cottages to be appropriated for letting to poor persons resident in the said area at low rents according to their means.

(2) The Trustees may defray the cost of erecting such cottages as aforesaid out of the property of the Charities but nevertheless upon such terms with regard to the recoupment of capital expended as the Commissioners by further Order or Orders provide.

APPLICATION OF INCOME.

30. Expenses of management. - The Trustees shall first defray out of the income of the Charities the cost of repairs and insurance and all other charges and outgoings payable in respect of the property of the Charities and all the proper costs, charges and expenses of and incidental to the administration and management of the Charities.

31. Extraordinary Repair Fund. - (1) Subject to any further Order or Orders of the Commissioners a fund for the extraordinary repair, improvement or rebuilding of the cottages belonging to the Charities shall be provided and maintained as follows.

(2) The said Official Custodian shall transfer in his books -

- (a) 6 Accumulation Shares in the Charities Official Investment Fund specified in the said schedule and standing to the credit of the Cottage Repair Fund Account established pursuant to the provisions of an Order of the Commissioners of the 12th September 1890 and COIF
- (b) 2,400 Income Shares in the Charities Official Investment Fund, part of 9,303 like shares specified in the said schedule, COIF

to the credit of a new account to be entitled Extraordinary Repair Fund and the said Official Custodian shall invest therefor the income accruing thereon.

(3) Any investments derived from income standing to the credit of the said new account may be applied from time to time for the extraordinary repair, improvement or rebuilding of the said cottages.

32. Application of income. - (1) Subject to the payments aforesaid the Trustees shall apply the income of the Charities in relieving either generally or individually persons resident in the area of the Parish of Great Shelford as constituted on the 15th April 1890 who are in conditions of need, hardship or distress by making grants of money or providing or paying for items, services or facilities calculated to reduce the need, hardship or distress of such persons.

(2) The Trustees may pay for such items, services or facilities by way of donations or subscriptions to institutions or organisations which provide or which undertake in return to provide such items, services or facilities.

33. Restrictions. - In applying the income of the Charities the Trustees shall observe the following restrictions:

- (1) They shall not apply any part of the income directly in relief of rates, taxes or other public funds but may apply income in supplementing relief or assistance provided out of public funds.
- (2) They shall not commit themselves to repeat or renew the relief granted on any occasion in any case.

GENERAL PROVISIONS.

34. Appropriation of benefits. - The appropriation of the benefits of the Charities shall be made by the Trustees at meetings of their body and not separately by any individual Trustee or Trustees.

35. Trustees not to be personally interested. - No Trustee shall take or hold any interest in property belonging to the Charities otherwise than as a Trustee for the purposes thereof and no Trustee shall receive remuneration, or be interested in the supply of work or goods, at the cost of the Charities.

36. Questions under Scheme. - Any question as to the construction of this Scheme or as to the regularity or the validity of any acts done or about to be done under this Scheme shall be determined by the Commissioners upon such application made to them for the purpose as they think sufficient.

SCHEDULE.

The following land situate at Great Shelford in the County of Cambridgeshire and Isle of Ely:

- Sld 1979/80
1. Land with the cottages thereon known as 15, 17, 19, 21 and 23 Church Street.
 2. Land with the cottages thereon known as 12 and 14 Cambridge Road.

£32450

cottages demolished
May 1995 & land
redeveloped as
part of Morris Meads

APPENDIX TO THE SCHEDULE ON P8 & P9 OF THE SCHEME SEALED
11TH JULY 1973

Prepared by Mr E.H.Bustard, Clerk to The Trustees, for the purpose of identification and endorsed by The Trustees, at the Meeting held on 27th November 1996.

1. The land with cottages thereon known as 15,17,19 21 and 23 Church Street was sold for £ 32,450 in 1979/80.
2. The cottages known as 12 and 14 Cambridge Road were demolished in May 1995 and the land redeveloped as part of More's Meadow.
3. An area of 2.45 acres of the former allotment land was sold for £ 1,150,000 on 27th July 1994.

THUS the Schedule of the land situate at Great Shelford in the County of Cambridgeshire and Isle of Ely is now:-

1. Land with bungalows thereon known as 8 and 10 Cambridge Road.
2. Land with 16 bungalows and 4 houses thereon known as 1,2,3,4,5,6,7,8,9,10,11,12,13,14,15,16,25,26,27 and 28 More's Meadow and land retained for 10 future bungalows thereon which will be known as 17,18,19,20,21,22,23,23A,24 & 24A More's Meadow. (now existing).
3. Land containing 6.26 acres or thereabouts now let as farmland and allotments.

TRUSTEES: Ex-officio: Rev: M.R. Goater

Nominative: Mr: I. Wilkinson
Dr: H.W.L. Oliver

Co-optative Mrs: J.R. Amis
Mr: P.J.R. Amis
Dr: S. Rann
Mrs: D.A.V. Creek

Clerk

Mr: E.H. Bustard

12 acres 1 rood 30 p
= 12.43

3. Land containing 12 acres 1 rood 2.45
30 perches or thereabouts now let acres sold
as allotments at the total yearly 27 July 1984
rent of £56. for £1,150,000.00

The following investments standing in the name of
the Official Custodian for Charities:

- £52.85 2½% Consolidated Stock.
- 9,303 Income Shares in the Charities
Official Investment Fund.
- 2,304.53 Income Shares in the Charities
Official Investment Fund
(accumulations of income).
- 18.46 Accumulation Shares in the Charities
Official Investment Fund (Cottage
Repair Fund Account).
- 152.79 Accumulation Shares in the Charities
Official Investment Fund (Order of the
Commissioners of the 23rd May 1966).

The following sums of cash standing in the name of
the Great Shelford Parochial Charities:

- £1,702.86 cash on deposit account at the
Great Shelford branch of Lloyds
Bank Limited.
- £690.30 cash on current account at the
said branch of the said bank.

This schedule is made up to the 3rd January 1973.

Note. - Part of the above-mentioned land is vested
in the Official Custodian for Charities by virtue of
the above-mentioned Scheme of the 15th April 1890 as
affected by the provisions of the Charities Act, 1960.

Sealed by Order of the Commissioners this 11th day
of July 1973.

NOTE

This note has no legal force as part of the scheme but shows the kind of relief that the charity can properly give.

Relief in Need

Charities for relief in need operate in the same field as statutory services; trustees who administer such charities should be careful to avoid repeating or abating those services. Charity trustees should accordingly acquaint themselves with the system of social benefits, the effect upon them of grants from charitable sources and the gaps left by them which can be filled by charitable services or facilities to relieve those in need.

By consulting local officers of the Department of Health and Social Security and those in the Social Services Department of the local authority concerned with persons in need, the trustees may learn what assistance and services these authorities can give in particular circumstances whether by way of special grants or otherwise and may also be able to find out about people living within the charity's area of benefit who have needs which the statutory services are unable to relieve completely. In this way the trustees may ensure that a regular allowance from the charity or the provision of some item or facility will not affect supplementary benefits available from the Department of Health and Social Security in a given case.

- Charity trustees should not regard themselves as being confined to giving relief in those cases of need which are also eligible for supplementary benefits or as being limited to providing those items which have been allowed for in calculating the amount of supplementary payments.

The provisions of the scheme give the trustees a wide choice in the sort of relief that they can give out of the income of the charity so long as the need is clear. Whatever relief they give must be given only to assist the kind of persons mentioned, must be related to the needs of each case, and must be reasonable in the circumstances, taking into account what relief is available from other sources. Some examples follow and others may occur to trustees:

1. Grants of money to or for the benefit of such persons in the form of -

- (a) weekly allowances for a limited period to meet a particular need, or
- (b) special payments to relieve sudden distress, sickness, or infirmity, or
- (c) payment of travelling expenses for such persons entering or leaving hospitals, convalescent homes or similar institutions, or for relatives visiting such persons in such institutions particularly where more frequent visits are desirable than payments from public funds will allow, or
- (d) subscriptions to secure the admission of such persons (or to benefit such persons when admitted) to almshouses, or to homes or hostels for the residence or care of old, infirm or homeless persons.

2. The provision of items for such persons which may well be -

- (a) gifts of furniture, bedding, clothing, food, fuel, heating appliances, or
- (b) loans of expensive apparatus (which may be more appropriate than outright gifts) such as radio or television sets for widows with large families.

3. The provision of facilities for such persons such as -

- (a) the supply of tools or books or payment of fees for instruction or examination or travelling expenses so as to help them to earn their living, or
- (b) arrangements for a recuperative holiday or change of air for those long deprived of this.

Further examples follow of the sort of help that can be given in particular when such persons are also old, sick, convalescent, disabled, handicapped or infirm, whether mentally or physically:

4. The provision of items either outright or, if expensive and appropriate, on loan, such as

- (a) special food, medical or other aids, nursing requisites or comforts;
- (b) television or radio sets for the lonely, bedridden or housebound;
- (c) television licences;
- (d) washing machines suitable for soiled clothing and bed linen.

5. The provision of services such as bathing, escort services, exchange of library books, foot care, gardening, hair washing, shaving, help in the home, house decorating and repairs, laundering, meals on wheels, nursing aid, outings and entertainments, physiotherapy in the home, reading, shopping, sitting-in, tape-recording for the housebound, travelling companions.

6. The provision of facilities such as transportation, or arrangements for a period of rest, recuperating or change of air in or through any convalescent home or other institution or organisation or for temporary relief for those having the care of the person concerned or arrangements for close relatives to visit or care for patients.

The trustees may either pay directly for such items, services or facilities, or advance money to beneficiaries so that they can do so.
